

## **CITIZENS ADVICE GOSPORT**

Role: P/T Adviser/Mentor

Hours: 16 Hours per week. Monday, Tuesday, Thursday and Friday.

Salary: £19,500 FTE - £8,320 Actual + Pension Scheme

Citizens Advice Gosport have a vacancy for an experienced Adviser to provide additional support to the advisory team and to act as Mentor to support the learning and development of trainees.

It is an essential part of this role that the successful applicant will have completed the Citizens Advice generalist training or equivalent.

We are a small but busy local office preparing for the expected increase in footfall due to benefit reforms and to support new and exciting projects.

This is a part time role of 16 hours per week working 9 am to 1 pm on a Monday, Tuesday, Thursday and Friday. You will be working in our office situated in the heart of Gosport town centre. We are within walking distance of the Gosport/Portsmouth Ferry and main bus routes.

This is a fixed term contract of 12 months commencing February 2018.

If you have the necessary experience and would like to become part of our friendly and supportive team then please request an application pack and Job Description by contacting Ame on [admin@gosportcab.cabnet.org.uk](mailto:admin@gosportcab.cabnet.org.uk) or by telephone on 02392 604605.

Closing Date: Friday 2<sup>nd</sup> February 2018 at 12 noon.

Interviews: Wednesday 7<sup>th</sup> February 2018 tbc